

COGNIZANCE/INTEREST OF RESPONSIBILITY WITHIN OPNAV/BUPERS FOR  
REVIEWING AND SUBMITTING CHANGES TO THE  
OFFICER TRANSFER MANUAL

CHAPTER 1

OFFICER DISTRIBUTION OVERVIEW

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u> <u>NPC/PERS</u>
1.0	INTRODUCTION .....	451*
1.1	MISSION .....	451*
1.2	BACKGROUND .....	451*
1.3	TRIAD OF DETAILING .....	451*
1.4	PERSONAL CONTACT AND ASSIGNMENT COMMITMENTS .....	451*
1.5	OFFICER DISTRIBUTION PROCESS .....	451*
1.6	NAVY MANNING PLAN FOR OFFICERS (NMPO) .....	454*
1.7	FLAG LEVEL REVIEW OF AN OFFICER'S ASSIGNMENT .....	451*
1.8	INFORMATION RELEASE/REVIEW .....	06*/31&/32&
	FIGURE 1-1 DISTRIBUTION DEPARTMENT (PERS-4) ORGANIZATIONAL STRUCTURE .....	451*
	FIGURE 1-2 SAMPLE LETTER OF EXPLANATION FOR NO OTHER OPTIONS ASSIGNMENT .....	451*
	FIGURE 1-3 SAMPLE WARFARE REVOCATION ADVISEMENT LETTER .....	N131*/41/42/43/44
	FIGURE 1-4 STANDARD DETAILER FIELD TRIP REPORT FORMAT .....	451*/41&/42&/43&/44&
	FIGURE 1-5 URGENT REASSIGNMENT ACTION (URA) REQUEST .....	452*
	FIGURE 1-6 SCREENING SHEET FOR ASSIGNMENT OF AN OFFICER IN EXCESS .....	45*

CHAPTER 2

ORDERS AND SPECIAL REQUIREMENTS

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u> <u>NPC/PERS</u>
2.0	ORDER ISSUANCE .....	N130*/453&/455&
2.1	TYPES OF ORDERS .....	N130*/453&/455&
2.2	PCS TRANSFER ORDER DELIVERY, INTERPRETATION AND EXECUTION .....	N130*/453&/455&
2.3	TRANSFER OF PERSONNEL TO OPERATIONAL DUTY .....	N130*/451
2.4	ENDORSEMENTS AND DISTRIBUTION OF PCS TRANSFER ORDERS UPON REPORTING FOR TEMPORARY OR PERMANENT DUTY .....	N130*/234&/313&/453&/455&
2.5	MODIFICATION OR CANCELLATION OF PCS TRANSFER ORDERS .....	453*/N130&/455&
2.6	ORDER CLARIFICATION AND CLAIMS .....	453*/332&
2.7	PCS ORDERS TO SHIPS UNDER CONSTRUCTION AT CIVILIAN SHIPBUILDING COMPANIES OR YARDS .....	N130*/453&/455&

2.8	CHANGE OF HOMEPORT OR PDS OF A VESSEL, SHIP-BASED SQUADRON OR STAFF, OR MOBILE UNIT .....	N130*/453&/455&
2.9	DISLOCATION ALLOWANCE (DLA) AND SECNAVFINFIND .....	453*/N130&
2.10	GENERAL COURT-MARTIAL ORDERS .....	06*/N130&/455&
2.11	ORDERS FOR DEFENSE INFORMATION SCHOOL (DINFOS) BROADCAST MANAGER COURSE COURSE (BMC) STUDENTS .....	448*/455&
2.12	OFFICER FLIGHT ORDERS (NON-AERONAUTICALLY DESIGNATED) .....	43*/N131&/455&
2.13	ORDERS CONTINGENT ON AGREEMENT TO REMAIN ON ACTIVE DUTY (GREEMAINS) .....	N131*/N130&/455&
2.14	ORDERS REQUIRING SPECIAL SECURITY CLEARANCES .....	831*/455&
2.15	ORDERS TO OFFICERS IN EXCHANGE/LOAN PROGRAMS .....	831*/455&
2.16	ISSUANCE OF TEMPORARY ADDITIONAL DUTY (TAD) ORDERS .....	453*/N130&/455&
2.17	PCS PROCEDURES FOR FORWARD DEPLOYED COMMANDS WITHOUT ADMINISTRATIVE SUPPORT.....	33/N130&/455&
2.18	PERSONNEL SUPPORT FUNCTIONS FOR NATO SOUTHERN REGION.....	33/N130&/455&
2.19	IN-PLACE CONSECUTIVE OVERSEAS TOUR (IPCOT) COSTING .....	N130*/454
FIGURE 2-1 STANDARDIZED ACCOUNTING CATEGORY CODES (ACC'S) .....		454*
FIGURE 2-2 SECNAVFINFIND WAIVER REQUEST .....		453*
FIGURE 2-3 TEMADD TRAVEL ORDER (NAVPERS 1320/16 (REV 11-87)) .....		453*
FIGURE 2-4 GUIDANCE FOR USE OF NAVPERS 1320/16 .....		453*
FIGURE 2-5 LISTING OF FORWARD DEPLOYED COMMANDS WITHOUT ADMINISTRATIVE SUPPORT.....		33/N130&/455&
FIGURE 2-6 OPERATIONAL SCREENING IS PERFORMED ON ACTIVE DUTY MEMBER ONLY.....		N130*/451

### CHAPTER 3

#### TOUR LENGTHS

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
3.0	GENERAL TOUR LENGTH POLICY .....	N131*/N130&/453&
3.1	PROJECTED ROTATION DATE (PRD).....	N131*/N130&/452&/453&
3.2	OFFICER ROTATION OF DUTY, AFLOAT AND ASHORE.....	N131*/N130&/453&
3.3	SPLIT TOURS, TOUR EXTENTION AND AND ADJUSTMENT.....	N131*/N130&/453&
3.4	TIME ON STATION .....	N131*/N130&/452&/453&
3.5	RETAINABILITY .....	N131*/N130&/82&/451&/453&
3.6	MINIMUM TOUR FOR SEPARATION (MTS) .....	N131*/N130&/83&/451&/453&
3.7	DELETED	
3.8	PRESCRIBED TOUR LENGTH (PTL) .....	N131*/N130&/451&/452&/453&

3.9	ATTENDANCE AT SERVICE COLLEGES .....	440*/N131E&
3.10	TOUR LENGTH FOR RESIGNEES AND RETIREMENT ELIGIBLE OFFICERS .....	N131*/N130&/82&/45&
3.11	TOUR LENGTH GUIDELINES FOR OFFICER DISTRIBUTION .....	N131*/N130&/451&/N13&
3.12	COMMAND TOUR LENGTHS .....	N131*/N130&/451&/N13&
3.13	USMA/USFA INSTRUCTOR TOUR LENGTHS .....	N131*/N130&/451&
3.14	MAJOR DEFENSE ACQUISITION POSITION TOUR LENGTHS .....	N13M*/N130&/N131&/453&
3.15	JOINT DUTY ASSIGNMENT TOUR LENGTHS .....	N13JJ*/N130&/N131&/44&/45J& 453&
3.16	TOUR LENGTHS FOR PERS-4 DETAILING PERSONNEL AND SEA/ShORE ROTATION POLICY FOR ALL BUPERS PERSONNEL .....	N131*/N130&/441&/451&
	FIGURE 3-1 MEDICAL SPECIALTY OFFICER ASSIGNMENT POLICY/PRACTICE CHANGES.....	N131*/N130&/451&
	FIGURE 3-2 OBLIGATED SERVICE PTEXTS .....	N131*/N130&/451&/455&

#### CHAPTER 4

#### OVERSEAS DUTY

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
4.0	OVERSEAS DUTY AND TOUR LENGTH .....	N131*/N130&/45&
4.1	SELECTION OF PERSONNEL FOR OVERSEAS SERVICE .....	N131*/N130&/45&/66&
4.2	OVERSEAS SCREENING .....	66*/N130&/N131&/45&
4.3	FAMILY MEMBER CONSIDERATIONS .....	66*/N130&/453&/455&
4.4	OVERSEAS TOUR LENGTHS .....	N130*/N131&/45&
4.5	TYPES OF OVERSEAS TOUR LENGTHS .....	N130*/N131&/45&
4.6	TOUR LENGTH OPTIONS .....	N130*/N131&/45&
4.7	PROJECTED ROTATION DATE (PRD) .....	N131*/N130&/45&
4.8	EXTENSION OF OVERSEAS TOURS .....	N130*/N131*/45&
4.9	CURTAILMENT OF OVERSEAS TOURS .....	N130*/N131&/45&
4.10	TOUR ADJUSTMENTS .....	N131*/N130&/45&
4.11	UNITS TRANSITIONING TO OVERSEAS LOCATIONS .....	N130*/N131&/45&
4.12	ROTATION UPON OVERSEAS TOUR COMPLETION .....	N130*/N131&/45&
4.13	PCS TRAVEL AND SHIPMENT .....	453*/N130&/332&/455&
4.14	ANTITERRORISM/FORCE PROTECTION AWARENESS.....	442*/N131&/455&
4.15	SPECIFIC CONSIDERATIONS FOR PARTICULAR LOCATIONS AND ACTIVITIES.....	442*/N131&/N131&/453&/455&
4.16	HIGH-RISK BILLETS ASSIGNMENTS.....	442*
	FIGURE 4-1 OVERSEAS DUTY TOUR LENGTHS .....	N130*/N131&/45&
	FIGURE 4-2 RECOMMENDED SCREENING PROCEDURES .....	451*/N130&/N131&/662&

FIGURE 4-3	REPORT OF SUITABILITY FOR OVERSEAS ASSIGNMENT .....	451*/N130&/N131&/662&
FIGURE 4-4	REPORT OF UNSUITABILITY MESSAGE .....	451&/N130&/N131&
FIGURE 4-5	MANDATORY CHECK LIST FOR OVERSEAS TRANSFERS .....	451*/N130&/N131&/452&
FIGURE 4-6	OVERSEAS SCREENING DEFICIENCY REPORT .....	451*/N130&/N131&
FIGURE 4-7	DEFINITIONS OF OVERSEAS THEATERS .....	N130*/N131&/45&
FIGURE 4-8	KEY BILLETS FOR COMMANDER, MIDDLE EAST FORCE.....	451*
FIGURE 4-9	KEY BILLETS FOR COMIDEASTFOR FLAGSHIP.....	451*
FIGURE 4-10	LIST OF AREAS REQUIRING DEPENDENT ENTRY APPROVAL.....	451*
FIGURE 4-11	MESSAGE FORMAT FOR FAMILY ENTRY FOR FAMILY APPROVAL REQUESTS.....	451*
FIGURE 4-12	HIGH RISK BILLETS THAT REQUIRE INDIVIDUAL TERRORISM AWARENESS COURSE.....	451*

## CHAPTER 5

### SPECIAL ASSIGNMENTS AND CONSIDERATIONS

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
5.0	ENSIGN "STASH" ASSIGNMENTS .....	N131*/N130&/452&/453&
5.1	NOMINATIVE BILLETS/NOMINATION OF OFFICERS .....	442*/N131&/441&/N13&
5.2	FLAG AIDE ASSIGNMENTS .....	44A*/N131&
5.3	CAPTAIN ASSIGNMENTS .....	N131*/44&/61&
5.4	TWILIGHT TOURS .....	N131*
5.5	NON-NAVY AGENCY ASSIGNMENTS .....	441*/N131&
5.6	UNITED STATES NAVAL ACADEMY ASSIGNMENTS .....	444*/N131&/454&
5.7	WHITE HOUSE OR WHITE HOUSE SUPPORT ACTIVITY ASSIGNMENTS .....	441*/N131&
5.8	ATTACHE ASSIGNMENTS .....	4411*/N130&/N131&/453& .....66&
5.9	NAVY RECRUITING COMMAND .....	444B*/N131&/455&/61&
5.10	NAVAL RESERVE OFFICER TRAINING CORPS UNIT ASSIGNMENTS .....	444*/N131&
5.11	RECRUIT TRAINING COMMAND ASSIGNMENTS .....	444*/N131&
5.12	BUREAU OF NAVAL PERSONNEL/N1 ASSIGNMENTS .....	441*/N131&
5.13	BLUE ANGELS ASSIGNMENTS .....	43*/N-88&/N131&
5.14	FLEET LOGISTICS SUPPORT SQUADRON .....	4417*
5.15	NAVAL LEADERSHIP INSTRUCTOR ASSIGNMENTS .....	604*
5.16	BRIG OFFICER ASSIGNMENTS .....	84*/444&
5.17	JOINT DUTY ASSIGNMENTS .....	455*/N13JJ*

5.18	ASSIGNMENT OF OFFICERS TO NORTH ATLANTIC TREATY ORGANIZATION BILLETS ....	83*/442&
5.19	ASSIGNMENT OUTSIDE THE DEPARTMENT OF DEFENSE .....	441*/N130&/453&/455&/N101&
5.20	LIMITED DUTY OFFICER AND CHIEF WARRANT OFFICER ASSIGNMENTS .....	N131*/41&/42&/43&/44&
5.21	ENGINEERING DUTY OFFICER ASSIGNMENTS .....	N131*/445&
5.22	TRAINING AND ADMINISTRATION OF THE RESERVE (TAR) URL ASSIGNMENTS .....	4417*/9&
5.23	SURFACE WARFARE OFFICER DEPARTMENT HEAD AND DIVISION OFFICER ASSIGNMENTS TO AFLOAT BILLETS .....	412*/N131&
5.24	SUBMARINE OFFICER SURFACE ASSIGNMENTS .....	24*/N131&/41&/42&
5.25	MILITARY COUPLE ASSIGNMENTS .....	N131*
5.26	SINGLE PARENT ASSIGNMENTS .....	N131*
5.27	ASSIGNMENTS OR REASSIGNMENT OF MEMBERS OF THE SAME IMMEDIATE FAMILY .....	N131*
5.28	WOMEN OFFICER ASSIGNMENTS .....	.00W*/N131&/41&/43&/44&
5.29	MINORITY OFFICER ASSIGNMENTS .....	.00J*/N131&/41&/42&/43& .44&
5.30	PRISONER OF WAR REASSIGNMENTS .....	N131*/432&/45&
5.31	REASSIGNMENT OF OFFICER DETACHED FOR CAUSE .....	83*/45&
5.32	ASSIGNMENT OF OFFICERS WHO FAIL OF SELECTION .....	.82*/N131&/440&/45&
5.33	ASSIGNMENT OF OFFICERS WITHOUT SECURITY CLEARANCES .....	.831*/N131&/45&
5.34	ASSIGNMENT OF PERSONNEL EXCHANGE PROGRAM FOREIGN NATIONALS TO NUCLEAR POWERED SHIPS OR SUBMARINES .....	N130F*
5.35	ASSIGNMENT OF OFFICERS NOT IN COMPLIANCE WITH PHYSICAL READINESS STANDARDS	601E*
5.36	ASSIGNMENT OF OFFICERS REQUIRING HOSPITALIZATION .....	821*/N130&/453&
5.37	REASSIGNMENT OF DISABLED OFFICERS .....	821*/45&
5.38	ASSIGNMENT OF OFFICERS ON LIMITED DUTY .....	821*/45&
5.39	ASSIGNMENT OF PERSONNEL WITH HUMAN IMMUNODEFICIENCY VIRUS .....	N130*
5.40	HUMANITARIAN REASSIGNMENTS .....	N131*/N130&/45&
5.41	EXCEPTIONAL FAMILY MEMBER PROGRAM ASSIGNMENTS .....	662*
5.42	ASSIGNMENT OF OFFICERS TO TRAINING INSTRUCTOR DUTY.....	451*
5.43	NAVY INSPECTOR GENERAL ASSIGNMENTS TO STAFFS OF MAJOR COMMANDS.....	451*
	FIGURE 5-1 STANDARDIZED FORMAT FOR CAPTAIN NOMINATIONS (OUTSIDE NAVY).....	441*
	FIGURE 5-2 NOMINATION OF OFFICERS FOR JOINT DUTY .....	442*
	FIGURE 5-3 JOINT DUTY ASSIGNMENT SHEET .....	442*
	FIGURE 5-4 DESIGNATED HIGH-RISK BILLETS .....	442*
	FIGURE 5-5 SWO DEPARTMENT HEAD SEQUENCING PLAN .....	N131*/41&
	FIGURE 5-6 SWO DIVISION OFFICER SEQUENCING PLAN .....	N131*/41&

FIGURE 5-7 MINORITY SELECTEE BRIEFING FORM .....	00J*/N131&
FIGURE 5-8 FAIL OF SELECTION COUNSELING RECORD .....	45*
FIGURE 5-9 BASIC LETTER FOR HUMANITARIAN REASSIGNMENT/EXTENSION REQUEST .....	N131*/N130&/45&
FIGURE 5-9 BASIC LETTER (CONTINUED) .....	N131*/N130&/45&
FIGURE 5-10 CO'S ENDORSEMENT OF HUMANITARIAN REASSIGNMENT/EXTENSION REQUEST ...	N131*/N130&/45&
FIGURE 5-10 CO'S ENDORSEMENT (CONTINUED) .....	N131*/N130&/45&
FIGURE 5-11 EXCEPTIONAL FAMILY MEMBER ASSIGNMENT FORM .....	662*

## CHAPTER 6

### COMMAND POLICIES AND PROCEDURES

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
6.0	DEFINITIONS RELATED TO COMMAND .....	N131*
6.1	SPECIFIC POLICIES RELATED TO COMMAND .....	N131*/N130&/451&
6.2	COMMAND SCREEN BY RANK/DESIGNATOR .....	N131*/45&
6.3	MAJOR SHORE COMMAND .....	N131*/45&
6.4	DETAILING TO MAJOR COMMAND, COMMAND AND XO BILLETS .....	45*
6.5	ACQUISITION PROFESSIONAL MAJOR ASSIGNMENT .....	N13M*/N131*/N13&
6.6	COMMAND OF MAJOR LABORATORIES .....	444*/N131&
6.7	CO OF NAVAL RESERVES CENTERS (NRCS) .....	4417*
6.8	CO/OIC OF PERSONNEL SUPPORT ACTIVITY (PSA)/PERSONNEL SUPPORT ACTIVITY DETACHMENT (PSD) AND DIRECTOR OF MILITARY PAY .....	N131*/44&
6.9	SUMMARY OF COMMAND/XO SCREENING BOARDS .....	N131*
6.10	TAD FOR OFFICERS IN COMMAND .....	452*
6.11	PROCEDURES FOR OFFICERS NOT DESIRING ORDERS TO COMMAND .....	45*/N131&
6.12	COMMAND DE-SCREENING .....	45*/N131&
6.13	PROCEDURES FOR URL OFFICERS NOT DESIRING AN XO ASSIGNMENT .....	45*/N131&
6.14	PROCEDURES FOR DE-SCREENING URL OFFICERS FOR XO .....	45*/N131&
6.15	COMMAND - XO ASSIGNMENT COORDINATION .....	45*/44&
6.16	PROSPECTIVE COMMANDING OFFICER (PCO)/PROSPECTIVE EXECUTIVE OFFICER (PXO) PIPELINE TRAINING .....	440*/00W&/454&
6.17	CNO'S SENIOR OFFICER SHIP MATERIAL READINESS COURSE (SOSMRC) .....	413*/N131&
6.18	PCO SHORE STATION MANAGEMENT TRAINING .....	440*/453&
6.19	SURFACE SHIP COMMAND QUALIFICATIONS .....	N131*/41&
6.20	DETACHMENT FOR CAUSE (DFC) OF COs/OICs .....	834*/N131&

## CHAPTER 7

### SUBSPECIALTY MANAGEMENT, GRADUATE EDUCATION, AND SERVICE COLLEGES

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
7.0	INTRODUCTION .....	440*/N131E&
7.1	GRADUATE EDUCATION AND THE SUBSPECIALTY SYSTEM .....	440*/N131E&
7.2	SUBSPECIALTY ASSIGNMENT POLICY .....	440*/N131E&
7.3	SUBSPECIALTY ACCOUNTABILITY .....	440*/N131E&
7.4	SUBSPECIALTY WAIVERS .....	440*/N131E&
7.5	ASSIGNMENT OF OFFICERS POSSESSING PHD EDUCATION .....	440*/N131E&
7.6	DESCRIPTION OF GRADUATE EDUCATION PROGRAMS .....	602*/N131E&/440&
7.7	SELECTION FOR FULLY-FUNDED GRADUATE EDUCATION .....	440*/N131E&
7.8	CURRICULUM SHIFTS FOR GRADUATE EDUCATION .....	440*/N131E&
7.9	REPORTING, CONVENING, AND GRADUATING DATES POLICY .....	440*/N131E&
7.10	GRADUATE EDUCATION IN ENGLISH, HISTORY AND PHYSICAL EDUCATION .....	440*/N131E&
7.11	DUAL MASTER'S DEGREE .....	440*/N131E&
7.12	OBLIGATED SERVICE REQUIREMENTS FOR GRADUATE EDUCATION.....	440*/N131E&/602&
7.13	PROCESSING OF TRANSCRIPTS - ACADEMIC PROFILE CODE (APC) .....	440*
7.14	SERVICE COLLEGES .....	N13JJ*/440&/45J&
7.15	ASSIGNMENT GOAL FOR SENIOR AND INTERMEDIATE SERVICE COLLEGES .....	N13JJ*/440&/45J&
7.16	ASSIGNMENT POLICY FOR JOINT PROFESSIONAL MILITARY EDUCATION ....	N13JJ*/440&/45J&
7.17	ASSIGNMENT POLICY FOR NATIONAL DEFENSE UNIVERSITY .....	N13JJ*/440&/45J&
7.18	ELIGIBILITY FOR SERVICE COLLEGE TOUR .....	N13JJ*/440&/45J&
7.19	ASSIGNMENT TO SERVICE COLLEGE .....	N13JJ*/440&/45J&
7.20	SERVICE COLLEGE SELECTION .....	440*/N13JJ&/45J&
7.21	SERVICE COLLEGE DESCRIPTIONS .....	440*/N13JJ&/45J&
7.22	NUMBER OF SERVICE COLLEGE TOURS .....	N13JJ*/440&/45J&
7.23	DEFERRALS OF SERVICE COLLEGE ASSIGNMENT/ASSIGNMENT PRIORITY .....	N13JJ*/440&/45J&
7.24	OBLIGATED SERVICE FOR SERVICE COLLEGES .....	N13JJ*/440&/45J&
7.25	FELLOWSHIP PROGRAMS .....	N13JJ*/440&/45J&
FIGURE 7-1	UTILIZATION CODE FOR SUBSPECIALTY ASSIGNMENT .....	440*
FIGURE 7-2	SUBSPECIALTY WAIVER REQUEST FORM .....	440*
FIGURE 7-3	POSTGRADUATE EDUCATION NOMINATION FORM .....	440*

FIGURE 7-4 SERVICE COLLEGE LIST .....	N13JJ*/45J&
FIGURE 7-5 SENIOR SERVICE COLLEGE SCREENING SHEET .....	440*

## CHAPTER 8

### ACQUISITION PROFESSIONAL

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
8.0	ACQUISITION WORKFORCE .....	N13M*/N131&/447&
8.1	ASSIGNMENT OF OFFICERS TO ACQUISITION BILLETS .....	447*/N13M&/N131&
8.2	ACQUISITION CERTIFICATION AND TRAINING .....	N13M*/N131&/447&
8.3	ACQUISITION PROFESSIONAL COMMUNITY .....	N13M*/N131&/447&
8.4	URL OFFICER ACQUISITION POLICY .....	N13M*/N131&/447&
8.5	FLAG OFFICER ASSIGNMENT .....	N13M*/N131&/447&

## CHAPTER 9

### REDESIGNATION, INTER-SERVICE TRANSFERS TO NAVY, AND IN-SERVICE PROCUREMENT PROGRAMS

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
9.0	INTRODUCTION .....	80*
9.1	TRANSFER INTO THE REGULAR NAVY (USN) .....	80*
9.2	CHANGE OF DESIGNATORS .....	80*/N130&/N131&/912&
9.3	INTERSERVICE TRANSFER OF OFFICERS OF OTHER SERVICES TO THE NAVY .....	80*/N131&
9.4	IN-SERVICE PROCUREMENT PROGRAMS .....	80*/2C&/N131&
9.5	CONSIDERATION OF ACCESSIONS, INTERSERVICE TRANSFERS AND RECALLS FOR ACTIVE DUTY PROMOTION SELECTION BOARDS .....	80*/N131&
FIGURE 9-1	OFFICERS SELECTED BY TRANSFER/REDESIGNATION BOARD (SAMPLE LETTER) .	80*
FIGURE 9-2	SURFACE WARFARE OFFICER QUALIFICATION (SAMPLE LETTER) .....	80*/N131&/41&
FIGURE 9-3	OFFICER TRAINING ATTRITE REDESIGNATION SHEET .....	N131*
FIGURE 9-4	OFFICER DESIGNATOR CHANGE REQUEST (COVER SHEET) .....	80*/N131&

## CHAPTER 10

### RESIGNATIONS, RETIREMENTS, INTERSERVICE TRANSFERS AND VOLUNTARY TERMINATIONS

<u>ARTICLE</u>	<u>TITLE</u>	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
		<u>NPC/PERS</u>
10.0	INTRODUCTION .....	451*



10.1 RESIGNATIONS .....	83*/451*
10.2 RETIREMENTS .....	82*/45
10.3 INTERSERVICE TRANSFERS OF NAVAL OFFICERS TO OTHER SERVICES.....	83*
10.4 INTERSERVICE TRANSFERS OF OFFICERS OF OTHER SERVICES TO THE NAVY .....	80*/912&
10.5 VOLUNTARY TERMINATION OF TEMPORARY OFFICER APPOINTMENTS .....	82*/N131&
10.6 RELEASE OF NAVAL RESERVE OFFICERS ON ACTIVE DUTY .....	N131*/83&/451&
10.7 INVOLUNTARY RELEASE FROM ACTIVE DUTY (IRAD) OF RESERVE OFFICERS .....	N131*/83&/451&
10.8 EXTENSION ON ACTIVE DUTY OF OFFICERS WITH SECNAV APPROVED RETIREMENTS OR RESIGNATIONS .....	82*/N131&
10.9 INVOLUNTARY SEPARATIONS .....	834*
10.10 INVOLUNTARY SEPARATION DUE TO FAILURE TO SELECT FOR PROMOTION .....	80*/N131&
10.11 INVOLUNTARY SEPARATION OF OFFICERS WITH SEPARATION PAY .....	80*/N131&
10.12 SPECIAL SEPARATIONS .....	83*/451&
10.13 RESIGNATIONS, VOLUNTARY RETIREMENTS, OR VOLUNTARY RELEASES FROM ACTIVE DUTY PRIOR TO COMPLETION OF APPLICABLE TOUR LENGTH .....	N131*/82&/451&
10.14 HOME OF SELECTION.....	453*/312&/332&/N130E&
10.15 INCLUSION OF SEPARATION CODE DATA IN SEPARATION ORDERS .....	83*/82&/455&
10.16 PCS TRAVEL INFORMATION .....	453*/83&/82&
FIGURE 10-1 OFFICER SEPARATION MATRIX .....	451*/83&/82&
FIGURE 10-2 INVOLUNTARY RELEASE FROM ACTIVE DUTY (IRAD) COVER SHEET .....	451*/83&

## CHAPTER 11

### RECALL OF RESERVE OFFICERS AND RETIRED OFFICER AND RETENTION OF RETIRED OFFICERS

	<u>COGNIZANCE(*)/INTEREST(&amp;)</u>
<u>ARTICLE TITLE</u>	<u>NPC/PERS</u>
11.0 INTRODUCTION .....	80*
11.1 VOLUNTARY RECALL OF RESERVE OFFICERS .....	80*/N131&/9&
11.2 VOLUNTARY RECALL OF RETIRED OFFICERS AND RETENTION OF RETIRED OFFICERS ..	80*/82&
11.3 INVOLUNTARY RECALL OF RESERVE AND RETIRED REGULAR OFFICERS .....	80*/455&/9&/10T&
11.4 ACTIVE DUTY FOR SPECIAL WORK (ADSW) .....	80*/9&
11.5 CONSIDERATION FOR ACTIVE DUTY PROMOTION SELECTION BOARDS .....	80*